

**Minutes of APCM Meeting  
Sunday 11 October at 10am  
St Swithun's Church and via Zoom**

**ANNUAL MEETING OF PARISHIONERS**

**Present:** Rev'd Sally Buddle in Chair, Ms Zoe Hill – PCC Secretary and 16 members of 2020 electoral roll, were present in church and 13 were present over Zoom.

Rev'd Sally Buddle welcomed all to the meeting. This was followed by a hymn and a bible reading, Phil 2: 19-30

**Apologies**

Apologies for absence were received from Jill Wallis.

**Minutes of the Annual Parochial Church Meeting**

Minutes of the Annual Parochial Church Meeting held on 28 April 2019 have been circulated, were taken as read. The meeting agreed that the minutes be accepted as an accurate record. The minutes were signed as a true account by Rev'd Sally Buddle.

**Election of Church Wardens**

Liz Townsend stepped down from her role as Church Warden, after 5 years. The Chair thanked Liz for her incredible support, hard work and dedication to the role. Liz was presented with a heartfelt gift and received wonderful applause. Liz expressed her thanks and appreciation and how much she had enjoyed the role.

Katherine Lush agreed to stand for election as Church Warden and appropriate forms had been completed.

Proposed: Richard Wallis      Seconded: Kara Maylor      Agreed unanimously

Mark Dixon agreed to stand for re-election and appropriate forms had been completed.

Proposed: Kara Maylor      Seconded: Robert Wolsey      All in favour

The Chair thanked Mark Dixon for his dedication and amazing work as Church Warden over the last year and was presented with a gift.

**ANNUAL PAROCHIAL CHURCH MEETING**

**Present:** Rev'd Sally Buddle in Chair, Ms Zoe Hill – PCC Secretary and 16 members of 2020 electoral roll, were present in church.

Sally welcomed all to the meeting.

### **Apologies**

Apologies for absence were received from Jill Wallis.

### **Minutes of Annual Meeting**

Minutes of the Annual Meeting held on 28 April 2019 have been circulated, were taken as read. The meeting agreed that the minutes be accepted as an accurate record. The minutes were signed as a true account by Rev'd Sally Buddle.

### **Electoral Roll**

The revised 2019 Electoral Roll was compiled by Christine Colegate, the Electoral Roll Officer. It was reported 109 names had been administered on to St Swithun's Electoral Roll. It was reported 106 names were listed on the 2018 Electoral Roll, with an additional 8 names gained during 2019, and 5 names removed.

### **Financial Statement**

Michael Gilbert gave a short verbal report. The full report was made available in the weekly newsletter and to all in attendance. It is attached to these minutes.

Michael reported the overall performance for the year shows expenditure exceeded our income by £858. This shortfall being in a much-improved position over 2018 (deficit of £5514) and what was budgeted for 2019 (deficit £8440). This is achieved by good financial stewardship over costs and successful generous giving campaign.

Expenditure on church general running costs have been kept under control, however a new heating system is to be financed. The PCC are mindful of this significant cost and will be looking at ways to reduce the burden in the future.

Overall investments in 2019 improved in performance, increasing from £110,851 to £118,508. During the year, the PCC took the opportunity to relocate monies held across the investments which has partly contributed to the performance.

Michael expressed thanks to Denis Cowood for his continued support. Special thanks went to Peter Staples who has stepped down as Stewardship Secretary, due to his relocation to Wales. Appreciation and thanks went to Rob Small who has taken over the role.

Michael thanked Richard Hathway for his assistance overseeing HMRC and Insurance responsibilities and to John Keilty who has agreed to take over these responsibilities.

Proposed: Kara Maylor

Seconded: Robert Wolsey

All in agreement

Michael Gilbert received thanks for his impeccable work and was presented with a gift.

### **Appointment of Independent Examiner of Accounts**

Richard Robb kindly agreed to continue as Independent Examiner this year and the PCC thanked Richard for this:

Proposed: Michael Gilbert      Seconded: Rev'd Sally Buddle      All in favour

### **Fabric Report**

Rev'd Sally Buddle thanked the fabric team for their continued dedication to ensuring the safe maintenance of the church building and grounds. Sally acknowledged the church heating was a priority. The most appropriate and environmentally sound solution should be considered.

### **Elections**

#### **Election of PCC Members, Deanery Synod Representative and Deputy Warden**

Sally Buddle reported there are four PCC vacancies. The chair read out the names of the candidates for whom appropriate forms had been completed:

Ann Wade elected for three years:

Proposed: Mark Dixon      Seconded: Kara Maylor

Helen Keelty and James Betts have enrolled on to the electoral roll and were supported unanimously and will be co-opted on to the PCC at the next PCC meeting.

#### **Deanery Synod**

Kara Maylor agreed to stand for re-election as Deanery Synod Representative and appropriate forms have been completed (this election took place after the APCM meeting).

Proposed: Sally Buddle      Seconded: Liz Townsend

The chair expressed thanks and appreciation to the PCC for all their work and commitment. Members of the PCC in attendance received applause. It was reminded that future minutes of PCC meetings will be circulated in the weekly newsletter and uploaded on the church website.

#### **Deputy Warden**

An additional role of Deputy Warden was appointed. Robert Wolsey agreed to stand for election as Deputy Warden and appropriate forms had been completed. The congregation were all in agreement.

#### **Vicar's Report**

Sally Buddle expressed huge thanks to everyone for their continued support and commitment and to those who have gone beyond their duty to help others, particularly during lockdown. Sally addressed three areas that she believes St Swithun's should focus on over the next year:

1. Thanks for all everyone has done to *'love your neighbour as yourself'* and encouragement to continue serving the community around us
2. Take time to reflect on how your faith and discipleship works out personally, with others as a worshipping community and outwards in mission
3. *'See I am doing a new thing'* - let's keep the best of the old whilst trying out a range of God-inspired new things

### **United Benefice with Batheaston**

Sally Buddle addressed the congregation to elaborate on forming a United Benefice with Batheaston. Consultation between parishes has been in discussion for several years, and exacerbated by the current circumstances, Archdeacon Adrian Youings believes now is the correct time to begin the process. Each parish will continue to have its own PCC and will eventually share one priest. The House for Duty post in Batheaston and the 0.2 Deanery Evangelism Advisor role in Bathford would not be replaced once a vacancy arises.

It is encouraged that both parishes look at each other's strengths, to see how they can benefit and complement one another.

Serena successfully works across the parishes already and going forward will create activities and trails which both parishes will share. Sally has approached Batheaston Church School to begin online assemblies which has been positively welcomed.

### **Questions arising for the PCC at APCM 11 October 2020**

Q: Will there be an opportunity to talk to the Archdeacon before Bathford and Batheaston become a United Benefice?

A: There will be the opportunity for discussion, however the decision of forming a United Benefice is non-negotiable. Several stages and consultations will take place and the process will take time. It is agreed that a group of 5/6 PCC members from both parishes are to meet every 6 weeks to discuss next steps and for both parishes to communicate openly with one another. The congregation will be informed of future meetings and are invited to contact Sally, Church Wardens and members of the PCC with any questions.

Sally Buddle thanked those in the church community for their continued faithful support with special thanks to those who have engaged with technology to follow services online. Heartfelt thanks went to Serena Stanton for her wonderful work with children and families. Thanks went to Zoe Hill for her everything she has done since starting her role as administrator.

The meeting was closed in prayer.

Signed..... Dated.....

